

ROCKY MOUNT LITTLE LEAGUE CONSTITUTION

ARTICLE I – NAME

This organization shall be known as Rocky Mount Little League, hereinafter referred to as “Local League”
Rocky Mount Little League is the official Charter League Name filed under Little League International.

ARTICLE II – OBJECTIVE

SECTION 1

The objective of the Local League shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.

SECTION 2

To achieve this objective, the Local League will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. The Local League shall partner with the City of Rocky Mount Parks & Recreation Department to provide a supervised program of competitive baseball games and will not operate as a profit center for the City of Rocky Mount.

ARTICLE III – MEMBERSHIP

SECTION 1

Eligibility: Any person sincerely interested in active participation to further the objective of this Local League is eligible to become a Member.

SECTION 2

Classes: There shall be the following classes of Members:

- (a) **Player Members:** Any player candidate meeting the requirements of Little League Regulation IV shall be eligible to compete for participation. Player Members shall have no rights, duties or obligations in the management or in the property of the Local League.
- (b) **Regular Members:** Any adult person actively interested in furthering the objectives of the Local League may become a Regular Member. New membership is approved by the Regular Members at the Annual Meeting. Only Regular Members are eligible to vote at General Membership Meetings.

Note: Regular Members of the league automatically include all current Officers of the Board, Board Members, Managers, Coaches, Volunteer Umpires, and any other person who is recognized by the Board as a volunteer in the Local League. Only persons age 18 and over may be Regular Members. The Secretary shall maintain the roll of Regular Membership to qualify voting members.

- (c) As used hereinafter, the word “Member” shall mean a Regular Member unless otherwise stated.
- (d) Volunteer Eligibility is covered in the Little League Rule Book

SECTION 3

Other Affiliations:

- (a) Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the Local League
- (b) Regular Members shall not be actively engaged in the promotion of/or indirect competition with Rocky Mount Little League subject to the discretion of the Board of Directors.

SECTION 4

Suspension or Termination: Membership may be terminated by resignation or action of the Board of Directors as follows.

- (a) The Board of Directors, by a two-third vote of those present at any duly constituted Board meeting (quorum is required), shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of the Local League and/or Little League Baseball. The Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.
- (b) The Board of Directors shall, in case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. All present (player, manager, and parent) shall be informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges. The Board of Directors shall have full power to suspend or revoke such players right to future participation by a two-third vote of those present at any duly constituted meeting (quorum is required).

Note: Any member (player or regular) that chooses not to attend forfeits their right to respond to charges and the Board of Directors shall vote based on information they have at their disposal regarding the situation.

ARTICLE IV - DUES FOR REGULAR MEMBERS (NOT PLAYERS)

SECTION 1

Dues: Dues for Regular Members may be fixed at such amounts as the Board of Directors shall determine for a particular fiscal year (see Article VIII, Section 7 for fiscal year of this league.)

Note: Dues for Regular Members are separate from registration fees for Player Members, which are determined annually by the Board of Directors in accordance with Regulation XIII (c). If no dues for Regular Membership are collected, Section 2 below does not apply.

SECTION 2

Regular Members who fail to pay their fixed dues within thirty (30) day(s) of application to become a member may, by majority vote of the Board present at a Board meeting, be dropped from the rolls and shall forfeit all rights and privileges of membership.

ARTICLE V – GENERAL MEMBERSHIP MEETINGS

SECTION 1

Definition: A General Membership Meeting is any meeting of the membership of the League (including Special General Membership Meetings, Section 4). A minimum of one per year (Annual Meeting, see Section 3) is required.

SECTION 3

Voting: Only Regular Members shall be entitled to make motions and vote at General Membership Meetings. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during General Membership Meetings. Only approved motions may be presented to the Board of Directors. (Those eligible to take part at meetings of the Board of Directors are described in Article VI, Section 4.)

SECTION 3

Annual Meeting: Subject to venue availability, the Annual Meeting of the Members of the Local League shall be held in October for the purpose of reviewing the spring and fall seasons, receiving reports, reviewing the constitution, and for the transaction of such business that may properly come before the meeting. All information regarding the meeting date will be properly communicated. Elections for the Board of Directors shall be held annually for open positions. Board of Directors will serve two-year staggered terms with 50% of the non-city parks & recreation positions being filled each year. There shall be no limit on the amount of terms a board member shall serve. Initial board members will be chosen through an application process conducted by City of Rocky Mount. These 8 members shall serve 2 and 3 year terms initially for stability purposes and thus the first official election for new officers shall take place in October 2020 following the fall season.

- (a) The Membership shall receive at the Annual Meeting of the Members of the Local League a report, verified by the Chairman of the Board of Directors and Treasurer, or by a majority of the Directors, showing:
 - (1) The condition of the Local League, to be presented by the Chairman of the Board of Directors or his/her designate;
 - (2) A general summary of funds received and expended by the local league for the previous year, the amount of funds currently in possession of the local league, and the name of the financial institution in which such funds are maintained;
 - (3) The whole amount of real and personal property owned by the Local League, where located, and where and how invested;
 - (4) For the year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made;
 - (5) The names of the persons who have been admitted to regular membership in the Local League during such year. This report shall be filed with the records of the Local League and entered in the minutes of the proceedings of the Annual Meeting. A copy of such report shall be forwarded to Little League Headquarters.

- (b) **Quorum:** At any General Membership Meeting, the presence in person or representation by absentee ballot of twenty-five percent (25%) of members (as defined in Article III-Membership) shall be necessary to constitute a quorum. If no quorum is present, no business shall be conducted.
- (c) At the Annual Meeting, the Board of Directors for the ensuing year (if it is an election year as described in Article V, Section 3) shall be selected. The number of Directors elected shall be not less than nine (9)
- (d) After the Board of Directors is elected, the Board of Directors shall assume the performance of its duties within 1 week after the election. The Board's term of office shall continue until its successors are elected and qualified under this section
- (e) The Board of Directors shall include, at a minimum, the Officers set forth in Article VII. The Board shall also include a minimum of one Manager. Paid umpires may not be elected to the Board.

SECTION 4

Special General Membership Meetings: The Board of Directors, President of Baseball Operations/Recreation & Parks Representative, Chairman, Vice-Chairman or Secretary at their discretion may call a Special General Membership Meeting of the Members. Upon the written request of ten (10) Rocky Mount Little League Members, the Chairman of the Board of Directors or Secretary shall call a Special General Membership Meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting. Such Special General Membership Meeting shall be scheduled to take place not less than thirty (30) days after the request is received by the President or Secretary.

Notice of Meeting: Notice of each General Membership Meeting shall be delivered personally, electronically or by mail to each Member at the last recorded address at least fourteen (14) days advance of the meeting, setting for the place, time, and purpose of the meeting. In lieu of the above methods, notice may be given in such form as may be authorized by the Members, from time to time, at a regularly convened General Membership Meeting.

Quorum: At any General Membership Meeting, the presence in person or representation by absentee ballot of twenty-five percent (25%) of members (as defined in Article 3-Membership) shall be necessary to constitute a quorum. If no quorum is present, no business shall be conducted.

SECTION 5

Rules of Order for General Membership Meetings: Robert's Rules of Order shall govern the proceedings of all General Membership Meetings, except where same conflicts with this Constitution of the Local League.

ARTICLE VI – BOARD OF DIRECTORS

SECTION 1

Authority: The management of the property and affairs of the Local League shall be vested in the Board of Directors.

SECTION 2

Increase in number: The maximum number of Board of Directors set forth in Article V, Section 3 (c) may be increased at any General Membership Meeting or Special Meeting of the Members. If the number is increased, the additional Directors shall be elected at the meeting at which the increase is voted, or at any subsequent General Membership Meeting. All elections of additional Directors shall be by majority vote of all Regular Members present or represented by a properly executed and signed absentee ballot filed with the Secretary prior to the election meeting.

SECTION 3

Vacancies: If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular Board Meeting or at any Special Board Meeting called for that purpose.

SECTION 4

Board Meetings, Notice and Quorum: Regular Meetings of the Board of Directors shall be held Immediately following the Annual Meeting and on such days thereafter as shall be determined by the Board.

- (a) The Chairman of the Board of Directors or the Secretary may, whenever they deem it advisable, or the Secretary shall at the request in writing from 3 or more Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted up on at the meeting.
- (b) Notice of each Board Meeting shall be given by the Secretary, Chairman of the Board, or Vice-Chairman personally, electronically or by mail to each Director at least 5 day(s) before the time appointed for the meeting to the last recorded address of each Director.
- (c) 51% of the Board Members shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.
- (d) Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during Board Meetings.

SECTION 5

Duties and Powers: The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate. The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Local League as it may deem proper, provided such rules and regulations do not conflict with this Constitution.

The Board shall have the power by a two-third of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director or Officer or Committee Member of the Local League in accordance with the procedure set forth in Article III, Section 4 (a) & (b).

**Exception for the rule above is for the Chairman of the Board of the Board of Directors.

Chairman of the Board of Directors must receive two-thirds vote of the entire Board of Directors to be disciplined, suspended, or removed.

SECTION 6

Rules of Order for Board Meetings: Orderly Conduct shall govern the proceedings of all Board of Directors meetings, except where same conflicts with this Constitution of the Local League.

ARTICLE VII- DUTIES AND POWERS OF THE BOARD OFFICERS

SECTION 1

Appointments: The Board of Directors may appoint such other officers or agents as it may deem necessary or desirable and may prescribe the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board of Directors.

SECTION 2

President of Baseball Operations/Rocky Mount Parks & Recreation Representative

- (a) President of Baseball Operations/Rocky Mount Parks & Recreation Board of Directors Representative shall be referred to as The President
- (b) Be responsible for the conduct of the Local League in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball Incorporated, as agreed to under the conditions of charter issued to the Local League by that organization
- (c) Along with the Chairman of the Board and/or Vice-Chairman of the Board, investigate complaints, irregularities and conditions detrimental to the Local League and report thereon to the Board or Executive Committee as circumstances warrant
- (d) With the assistance of the Secretary/Player Agent, examine the application and support proof-of age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection
- (e) Record all player transactions and maintain an accurate and up-to-date record thereof
- (f) Receive and review applications for player candidates and assist the Chairman of the Board in verifying residence and age eligibility
- (g) Conduct the tryouts, the player draft and all other player transaction or selection meetings
- (h) Prepare the Player Agent's list
- (i) Submit to Little League Headquarters, team rosters, including players claimed, and the tournament team eligibility affidavit. In the absence of the President of Baseball Operations, the Chairman of the Board may serve as President Pro-Tem.
- (j) Manage the online registration process and ensure that league rosters are maintained on the site;
- (k) Assign administrative rights to league volunteers and teams
- (l) Ensure that league news and scores are updated on a regular basis

SECTION 3

CHAIRMAN OF THE BOARD OF DIRECTORS

- (a) Conduct the affairs of the Local League and execute the policies established by the Board of Directors.
- (b) Present a report of the condition of the Local League at the Annual Meeting.
- (c) Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the Local League
- (d) Designate in writing other officers, if necessary, to have power to make and execute for/and in the name of the Local League such contracts and leases they may receive, and which have had prior approval of the Board of Directors
- (e) Along with the President of Baseball Operations, Vice-Chairman of the Board, and/or Player Agent Representative investigate complaints, irregularities and conditions detrimental to the Local League and report thereon to the Board of Directors or Executive Committee as circumstances warrant
- (f) The Chairman of the Board of Directors of Rocky Mount Little League may remove or replace coaches, players, spectators for violation of the Participants Code of Conduct.
- (g) Oversee and preside over meetings of the Board of Directors
- (h) Majors/Minors Community Rep - serve as community member liaison for ages 9-12 League Division (Minor/Triple-A and Major)

SECTION 4

League Vice President/Executive Vice-Chairman of Board of Directors

- (a) Perform the duties of the Chairman of the Board in the absence, disability, or request of the Chairman of the Board, provided he or she is authorized by the Chairman of the Board to so act. While serving as action Chairman of the Board of the Directors, the Executive Vice Chairman shall have all the powers of Chairman of the Board of Directors.
- (b) Perform such duties as from time to time may be assigned by the Board of Directors or by the Chairman of the Board.
- (c) Along with the Chairman of the Board of Directors and/or President of Baseball Operations of the Board, investigate complaints, irregularities and conditions detrimental to the Local League and report thereon to the Board of Directors or Executive Committee as circumstances warrant
- (d) Farm League Community Rep – serve as community member liaison for ages 4-8 League Divisions (T-ball, Single-A League, Double-A League)

SECTION 5

Secretary/Little League Player Agent Representative

- (a) Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists and necessary records.
- (b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- (c) Maintain a list of all Regular Members, Directors and committee members and give notice of all meetings of the Local League, the Board of Directors and Committees.
- (d) Issue membership cards to Regular Members, if approved by the Board of Directors.
- (e) Keep the minutes of the meetings of the Members, the Board of Directors and the Executive Committee, and cause them to be recorded in a book kept for that purpose.
- (f) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- (g) Notify Members, Directors, Officers and committee members of their election or appointment
- (h) Assist President of Baseball Operations with tryouts, player draft, and other player transactions

SECTION 6

TREASURER

- (a) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- (b) Receive all monies and securities, and deposit same in a depository approved by the Board of Directors.
- (c) Keep records for the receipt and disbursement of all monies and securities of the Local League, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures.
- (d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual Meeting.
- (e) Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting, and to Little League Headquarters
- (f) Assist with securing league and team sponsorships

SECTION 7

SAFETY OFFICER/CO-COACHING COORDINATOR

- (a) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for youngsters and all participants of Little League Baseball.
- (b) Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting
- (c) Perform such duties as are herein set forth and such other duties as a co-coaching coordinator and helps take on additional task set for by the board of directors
- (d) Assigned to represent coaches/managers in league
- (e) Develop and present a coach/manager training budget to the board
- (f) Gains support & funds necessary to implement a league-wide training program
- (g) Distribute training materials to players, coaches, and managers
- (h) Coordinate mini-clinics as needed
- (i) Helps implement www.littleleague.org/university and assists with t-ball program

SECTION 8

WEB MASTER/CO-COACHING COORDINATOR

- (a) Set up and manage the league's official website (site authorized by Little League International)
- (b) Assist with online registration and making sure all data is uploaded into Little League Data Center
- (c) Assign online administrative rights to other volunteers for website purposes
- (d) Ensure that league news and scores are updated on website
- (e) Collect, post, and distribute important information on league activities via website
- (f) Serves as primary contact person for Little League regarding optimizing use of the Internet including live-streaming of games.
- (g) Serves as main contact for Game Changer online scoring system

SECTION 9

PLAYER DEVELOPMENT/CO-COACHING COORDINATOR

- (a) Perform such duties as are herein set forth and such other duties as a co-coaching coordinator and helps take on additional task set for by the board of directors
- (b) Assigned to represent coaches/managers in league
- (c) Develop and present a coach/manager training budget to the board
- (d) Gains support and funds necessary to implement a league-wide training program
- (e) Distribute training material to players, coaches, and managers
- (f) Coordinator mini-clinics as needed
- (g) Helps implement www.littleleague.org/university as an education program for league

SECTION 10

COMMUNITY MEMBER AT LARGE

- (a) Assist with new player recruitment efforts
- (b) Works with local media to promote interests of Little League
- (c) Assist with efforts to make the local league visible in the community year-round
- (d) Perform other duties that may be assigned by Board of Directors

ARTICLE VIII – AFFILIATION

SECTION 1

Charter: The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. The Local League shall devote its entire energies to the activities authorized by such charter, and it shall not be affiliated with any other program or organization or operate any other program

SECTION 2

Rules and Regulations: The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on this Local League.

SECTION 3

Local Rules, Ground Rules and/or Bylaws: The local rules, ground rules and/or bylaws of this Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month prior to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules and/or bylaws of this Local League shall expire at the end of each fiscal year and are not considered part of this Constitution. (See Article XI, Section 7 for fiscal year of this league)

ARTICLE IX – FINANCIAL

SECTION 1

Authority: The Board of Directors shall be involved with matters pertaining to the finances of the Local League. All income for the Local League shall be placed in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

SECTION 2

Contributions: The Board shall not permit the contribution of funds or property to individual team(s) during the regular season but shall solicit funds for the common treasury of the Local League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

SECTION 3

Solicitations: The Board shall not permit the solicitation of funds in the name of Little League Baseball unless all of the funds so raised be placed in the Local League treasury.

SECTION 4

Disbursement of Funds: The Board of Directors shall not permit the disbursement of Local League funds for other than the conduct of Little League activities in accordance with the rules, regulations and policies of Little League Baseball, Incorporated. All disbursements shall be made by check. All checks shall be signed by the Local League Treasurer or such other officer or officers or person or persons as the Board of Directors shall determine. Any disbursement of funds greater than \$1,000.00 must be signed by two authorized persons.

SECTION 5

Compensation: No Director, Officer or Member of the Local League shall receive, directly or indirectly any salary, compensation or emolument from the Local League for services rendered as Director, Officer or Member

SECTION 6

Fiscal Year: The fiscal year of the Local League shall begin on July 1 and shall end on June 30.

SECTION 7

Travel Reimbursement Policy: The Local League will reimburse an all-star head coach/assistant coach at the Little League State Tournament and/or beyond one (1) round trip travel fee as according to the Little League International Travel Reimbursement Policy. The Head Coach and/or Assistant(s) will share one-half if the team had two (2) coaches or one-third if the team had three (3) coaches the final amount given back by Little League International. In addition, the coach and/or team members shall receive reimbursement from the City of Rocky Mount in accordance with its administrative policies.

ARTICLE X – AMENDMENTS

This Constitution may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the Members provided notice of the proposed change is included in the notice of such meeting.

Draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval before implementation.

This Constitution was amended & approved by the Rocky Mount Little League Little League Board of Directors & Rocky Mount Little League general membership on_____.

President of Rocky Mount Little League (Print)

President of Rocky Mount Little League (Sign)

Chairman of the Rocky Mount Little League Board (Print)

Chairman of the Rocky Mount Little League Board (Sign)

Date

League ID Number